



# The Apollo Group

## APPLICATION FOR EMPLOYMENT



USING LEGIBLE PRINT, PLEASE COMPLETE THIS FORM IN ITS ENTIRETY

### 1. Personal Information

Last Name: <b>Mutua</b>	
First Name: <b>Francis</b>	Middle Name(s): <b>Mutinda</b>
Date of Birth (mm/dd/yyyy): <b>09.22.1987</b>	Birth Place (city): <b>Machakos</b>
Country of Birth: <b>Kenya</b>	Nationality: <b>Kenyan</b>
Gender: <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	Hair Color: <b>Black</b>
Weight: _____ lbs. or <b>58</b> kgs.	Height: <b>5.7</b> feet _____ inches or _____ cm
Do you have Tattoos? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
Are the tattoos visible when wearing short-sleeved shirts, shorts or skirts? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	

### 2. Contact Information

Permanent Address	
Street 1: <b>Southern bypass</b>	Street 2: <b>Embakasi street</b>
City: <b>Nairobi</b>	State/Province: <b>Embakasi</b>
Zip/Postal Code: <b>00501</b>	Country: <b>Kenya</b>
Phone Numbers (include country codes and area codes) and E-mail	
Home Phone: <b>+254 83 730 929</b>	Mobile Phone: <b>+254 723 510 133</b>
E-mail Address: <b>francis.mutinda02@gmail.com</b>	

### 3. Dependant Information

Marital Status: <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Other	
Number of children under 18 years of age? <b>Two</b>	
Emergency Contact Information	
In the event of an emergency, I would like the company to contact the following person or persons:	
<b>Person 1</b>	Relationship:
Last Name: <b>Mutindi</b>	
First Name: <b>Jacqueline</b>	Middle Name(s): <b>Kioko</b>
Home Phone: <b>+254 706 099 527</b>	Mobile Phone: <b>+254 783 731 152</b>
E-mail Address: <b>Jacqmutindi02@gmail.com</b>	
<b>Person 2</b>	Relationship: <b>wife</b>
Last Name: <b>Mwanzia</b>	
First Name: <b>Anthony</b>	Middle Name(s): <b>Mutua</b>
Home Phone: <b>+254 714 950 680</b>	Mobile Phone: <b>+254 789 372 955</b>
E-mail Address: <b>Anthony.mwanzia123@gmail.com</b>	



4. Position Desired				
Position Desired: <i>COOK</i>		Salary Desired (USD): <i>2500</i>		
Have you worked on cruise ships before: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, list last company:		
5. Documentation Information				
Passport Information				
Passport Number: <i>A140340727</i>		Passport Nationality: <i>Kenya</i>		
Date of Issue (mm/dd/yyyy): <i>4.11.2019</i>		Place of Issue: <i>Nairobi</i>		
Date of Expiration (mm/dd/yyyy): <i>4.10.2029</i>				
Crew Visas				
Type:	Yes/No	Date of Expiration (mm/dd/yyyy):	Visa No:	Type:
C1/D:	<input type="checkbox"/> Yes <input type="checkbox"/> No			
C1:	<input type="checkbox"/> Yes <input type="checkbox"/> No			
D:	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Schengen:	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Other 1:	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Other 2:	<input type="checkbox"/> Yes <input type="checkbox"/> No			
STCW Certification				
Type:	Yes/No	Date of Expiration (mm/dd/yyyy):	Certificate Number:	
Elementary First Aid (BST)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Fire Prevention & Fire Fighting (BST)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Personal Safety & Social Responsibility (BST)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Personal Survival Techniques (BST)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Crowd Management & Passenger Safety	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Crisis Management & Human Behavior	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Security Awareness	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Seaman's Books				
Type:	Yes/No	Date of Expiration (mm/dd/yyyy):	Number:	Nationality:
National:	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Flag State 1:	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Flag State 2:	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Other Certificates				
Type	Yes/No or Not Applicable:	Date of Issue (mm/dd/yyyy):	Date of Expiration (mm/dd/yyyy):	Comments:
Ship's Cook	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			
Other 1:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			



### 6. Employment History

List most recent employer first

Employer/Company Name: <u>Emerald Gardens</u>		Company Phone No: <u>+254721833628</u>	
Position Held: <u>Cook</u>	Supervisor Name: <u>Mr Lawrence</u>		
From (mm/dd/yyyy): <u>1.2.2012</u>	To (mm/dd/yyyy): <u>2.5.2015</u>		
Starting Salary in USD: <u>414</u>	Ending Salary in USD: <u>583</u>		
Reason for Leaving: <u>Due to my Career Progression</u>			
Employer/Company Name: <u>Norfolk hotel</u>		Company Phone No: <u>+254723164597</u>	
Position Held: <u>Chet de partie</u>	Supervisor Name: <u>Richard O'Mungala</u>		
From (mm/dd/yyyy): <u>4.1.2016</u>	To (mm/dd/yyyy): <u>10.1.2018</u>		
Starting Salary in USD: <u>708</u>	Ending Salary in USD: <u>833</u>		
Reason for Leaving: <u>Due to my career progress</u>			
Employer/Company Name: <u>peppercorn Resort</u>		Company Phone No: <u>+254715520856</u>	
Position Held: <u>Sous Chet</u>	Supervisor Name: <u>John Muturi</u>		
From (mm/dd/yyyy): <u>11.1.2018</u>	To (mm/dd/yyyy): <u>3.6.2020</u>		
Starting Salary in USD: <u>791</u>	Ending Salary in USD: <u>1250</u>		
Reason for Leaving: <u>Due to the outbreak of Coronavirus</u>			

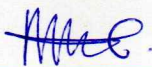
### 7. Education

	School Name and City	No. of Years	From (mm/dd/yyyy):	To (mm/dd/yyyy):	Major/Diploma
High School:	<u>Mbembani Sec School</u>	<u>4</u>	<u>1.5.2004</u>	<u>10.20.2008</u>	<u>Certificate</u>
College:	<u>Century Park College</u>	<u>2</u>	<u>5.10.2009</u>	<u>4.2.2011</u>	<u>Diploma</u>
University:					
Apprenticeship:					
Other:					

### 8. Languages

Language:	Proficiency Level Speak:	Proficiency Level Write:
English (mandatory):	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input checked="" type="checkbox"/> Fluent	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input checked="" type="checkbox"/> Fluent
Spanish:	<input type="checkbox"/> N/A <input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Fluent	<input type="checkbox"/> N/A <input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Fluent
French:	<input type="checkbox"/> N/A <input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Fluent	<input type="checkbox"/> N/A <input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Fluent
German:	<input type="checkbox"/> N/A <input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Fluent	<input type="checkbox"/> N/A <input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Fluent
Other 1 _____:	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Fluent	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Fluent
Other 2 _____:	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Fluent	<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Fluent

I hereby certify that all information contained in this application form is true and correct, and I understand that any mis-representation or intentional omissions are grounds for denial of hire or reason for dismissal.



Signature of Applicant

1.27.2023

Date (mm/dd/yyyy)



Please do not write in the space below. This section is to be completed by the recruitment agency.

Agency Name:		Location:	
Prescreened: <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of Prescreener:		Date of Prescreen:
References checked: <input type="checkbox"/> Yes <input type="checkbox"/> No	References checked by:		
Criminal Background Check: <input type="checkbox"/> Yes <input type="checkbox"/> No	Background checked by:		
Applicant has been provided with: <input type="checkbox"/> Job Description <input type="checkbox"/> General BYSS <input type="checkbox"/> Departmental BYSS			

**Interview Results:**

Apollo Interviewer:
Comments / Observations:

Date:	Division:
Approved Position:	
Approved Salary:	Overall Rating <input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1
English <input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	Tech. Prof. <input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1
Attitude <input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	Grooming <input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1
Social Skill <input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	Energy <input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1
Org. Fit <input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1	Confidence <input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1