



**NAIROBI SERENA**  
HOTEL

7<sup>th</sup> May 2016

**TO WHOM IT MAY CONCERN**

**RE: JULIET MUANGE**

This serves to certify that the above named from Kenya Utalii College underwent a 3 months industrial training in Nairobi Serena Hotel between 25<sup>th</sup> January 2016 and 6<sup>th</sup> May 2016

She got exposed to the following sections in the Rooms Division Department;

- Housekeeping
- Laundry

During this Period, Juliet proved to be a hardworking and committed student. She displayed high levels of maturity and proved to have a passion for her career in the hospitality industry.

Juliet has the right attitude and we wish her well in her future endeavors.

Yours faithfully,  
**NAIROBI SERENA HOTEL**

Kipkirui Korir  
**HUMAN RESOURCES OFFICER**



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**SERENA HOTELS**



October 14, 2021

To Whom It May Concern,

This is a letter of recommendation for Juliet Nduku. Juliet reported to me for the past three years first as a Room Attendant for 2 years and now as a Floor Supervisor here at Hilton Garden Inn and has proved herself to be enthusiastic and committed towards work.

She owns a hospitable personality and works for getting the job done in a fixed time frame. I can assure that she has never made any serious mistake during her job with our hotel. Juliet is very hard working and punctual. She has a natural capacity to carry out all of her tasks carefully and vigilantly. She is a committed person who is keen to follow directions, faithful to her employer, and always ready to improve herself.

In line with developing her skills, she undertook our in-house training as a housekeeping supervisor, has practiced supervising the department and now she is a fulltime floor supervisor.

I sincerely suggest Juliet as your Housekeeper. I guarantee that she will be a perfect choice for any of the available position in Housekeeping department.

If you have any questions about her, please do not hesitate to call or email me.

Sincerely,

  
Brenda M Ndogo

Executive Housekeeper

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